Entry 1 School Information and Cover Page

Created: 07/24/2018 • Last updated: 07/30/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer **(as of June 30, 2018)** or you may not be assigned the correct tasks.

a. SCHOOL NAME

(Select name from the drop down menu)

BROOKLYN EMERGING LEADERS ACAD CS (SUNY TRUSTEES)

b. CHARTER AUTHORIZER (As of June 30th, 2018)

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 16

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	125 Stuyvesant Ave. Room 205 Brooklyn, NY 11221	[redacted]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Nicia Fullwood
Title	Head of School
Emergency Phone Number (###-###-####)	[redacted]

e. SCHOOL WEB ADDRESS (URL)

www.belahs.org

f. DATE OF INITIAL CHARTER

10/2016

g. DATE FIRST OPENED FOR INSTRUCTION

08/2017

i. TOTAL ENROLLMENT ON JUNE 30, 2018

58

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	9

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

l1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.

l2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	125 Stuyvesant Ave., Brooklyn, N 11221	[redacted]	NYC CSD 16	9-10	N/A	N/A
Site 2						
Site 3						

l2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Nicia Fullwood	[redacted]		
Operational Leader	Dionna Matlock			
Compliance Contact	Nicia Fullwood			
Complaint Contact	Nicia Fullwood			
DASA Coordinator	Nicia Fullwood			

m1. Are any sites in co-located space? If yes, please proceed to the next question. Yes

m2. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	N/A	Yes	2018	No	N/A	No
Site 2						
Site 3						

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	Grades served: 9-12 Cohort size: 85 Total enrollment: 314	03/2018	06/2018
2				
3				
4				
5				

o. Name and Position of Individual(s) Who Completed this Annual Report.

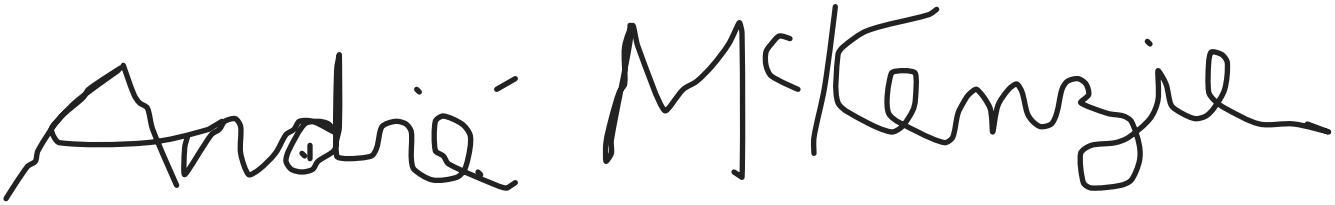
Nicia Fullwood - Head of School

p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees



Date 2018/07/30

Thank you.

Entry 2 NYS School Report Card Link

Created: 07/24/2018 • Last updated: 07/30/2018

BROOKLYN EMERGING LEADERS ACAD CS (SUNY TRUSTEES)

1. CHARTER AUTHORIZER (As of June 30th, 2018) (For technical reasons, please re-select authorizer name from the drop down menu).	SUNY-Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).**	URL is not available

Entry 4 Expenditures per Child

Last updated: 08/01/2018

BROOKLYN EMERGING LEADERS ACAD CS (SUNY TRUSTEES)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html

Line 1: Total Expenditures	2456933
Line 2: Year End FTE student enrollment	61
Line 3: Divide Line 1 by Line 2	40278

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	173478
Line 2: Management and General Cost (Column)	258212
Line 3: Sum of Line 1 and Line 2	431690
Line 5: Divide Line 3 by the Year End FTE student enrollment	7077

Thank you.

SUNY Charter Schools Institute
The State University of New York

GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

TEMPLATE TABS

1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter
4.) Yearly Budget	Enter Yearly Budget information. Includes: >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and *approved* by the school's Board of Directors, should be submitted when submitting Quarterly Actuals
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.

6.) Quarterly Report	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

= Enter information into the light BLUE shaded cells.

= Cells labeled in ORANGE containe guidance regarding the input of information.

= Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Ver. 20180531

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**

ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Brooklyn Emerging Leaders Academy Charter School

SCHOOL

Name:	Brooklyn Emerging Leaders Academy Charter School

CONTACT INFORMATION

Contact Name:	Andrew
Contact Title:	Elliott
Contact Email:	[redacted]
Contact Phone:	

REPORT PERIOD

Current Academic Year:	2018-19
Prior Academic Year:	2017-18

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
2018-19

ENROLLMENT BY GRADES

GRADES	K	1	2	3	4	5	6	7
INITIAL BUDGETED ENROLLMENT								
TOTAL ENROLLMENT = 170								

ENROLLMENT BY DISTRICT

	PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER						
		QUARTER 1		QUARTER 2		QUARTER 3		QUAR
		Original	***Revised***	Original	***Revised***	Original	***Revised***	Original
NUMBER OF SCHOOL DISTRICTS ENROLLED:	0	1	0	1	0	1	0	1
NUMBER OF STUDENTS ENROLLED:	0	170	0	170	0	170	0	170

***NOTE:** *If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' columns COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.*

		PRIOR YEAR 2017-18	ANNUAL BUDGET						
			QUARTER 1		QUARTER 2		QUARTER 3		QUAR
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment
PRIMARY District	NYC CHANCELLOR'S OFFICE		170		170		170		170
SECONDARY District	(Select from drop-down list) →								

		PRIOR YEAR	ANNUAL BUDGET							
		2017-18	QUARTER 1		QUARTER 2		QUARTER 3		QUAR
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment

8	9	10	11	12
	85	85		

	ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT			
TER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Revised	Actual	Actual	Actual	Actual
0	0	0	0	0
0	0	0	0	0

' Column(s) for the

	ACTUAL ENROLLMENT BY QUARTER			
TER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

	ACTUAL ENROLLMENT BY QUARTER			
TER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
2018-19

PLAN - FULL TIME EQUIVALE

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

***NOTE:** Enter the number of FTE positions in the "blue" cells.*

***NOTE:** Enter the number of FTE positions in the "blue" cells.*

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.*

ADMINISTRATIVE PERSONNEL FTE	ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR	ANNUAL BUDGETED FTE							
		2017-18	Q1		Q2		Q3		Q4	
		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised
Executive Management	Executive Management		1.0		1.0		1.0		1.0	
Instructional Management	Instructional Management									
Deans, Directors & Coordinators	Deans, Directors & Coordinators		4.0		4.0		4.0		4.0	
CFO / Director of Finance	CFO / Director of Finance									
Operation / Business Manager	Operation / Business Manager		1.0		1.0		1.0		1.0	
Administrative Staff	Administrative Staff		1.0		1.0		1.0		1.0	
TOTAL ADMINISTRATIVE STAFF	TOTAL ADMINISTRATIVE STAFF	0.0	7.0	0.0	7.0	0.0	7.0	0.0	7.0	0.0

INSTRUCTIONAL PERSONNEL FTE	INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR	ANNUAL BUDGETED FTE							
		2017-18	Q1		Q2		Q3		Q4	
		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised
Teachers - Regular	Teachers - Regular		9.0		9.0		9.0		9.0	
Teachers - SPED	Teachers - SPED		4.0		4.0		4.0		4.0	
Substitute Teachers	Substitute Teachers									
Teaching Assistants	Teaching Assistants									
Specialty Teachers	Specialty Teachers		4.0		4.0		4.0		4.0	
Aides	Aides									
Therapists & Counselors	Therapists & Counselors									
Other	Other									
TOTAL INSTRUCTIONAL	TOTAL INSTRUCTIONAL	0.0	17.0	0.0	17.0	0.0	17.0	0.0	17.0	0.0

NON-INSTRUCTIONAL PERSONNEL FTE	NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR	ANNUAL BUDGETED FTE							
		2017-18	Q1		Q2		Q3		Q4	
		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised
Nurse	Nurse									
Librarian	Librarian									
Custodian	Custodian									
Security	Security									
Other	Other									
TOTAL NON-INSTRUCTIONAL	TOTAL NON-INSTRUCTIONAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

TOTAL PERSONNEL SERVICE FTE	TOTAL PERSONNEL SERVICE FTE	0.0	24.0	0.0	24.0	0.0	24.0	0.0	24.0	0.0

MERGING LEADERS ACADEMY C
2018-19

PLAN - FULL TIME EQUIVALE

*NOTE: Enter the number of FTE positions in the "blue" cells.	ld be input.	*NOTE: State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE		Description of Assumptions
	Q4	
	Actual	
Executive Management		Head of school
Instructional Management		Dean of Advancement, Dean of Student Life, DCI, Ass. Dean
Deans, Directors & Coordinators		
CFO / Director of Finance		
Operation / Business Manager		DOO
Administrative Staff		Ofice Manager
TOTAL ADMINISTRATIVE STAFF	0.0	

INSTRUCTIONAL PERSONNEL FTE		Description of Assumptions
	Q4	
	Actual	
Teachers - Regular		
Teachers - SPED		2 learning specialists and 2 CTT
Substitute Teachers		
Teaching Assistants		
Specialty Teachers		2 steam, 1 wellness, 1 latin
Aides		
Therapists & Counselors		
Other		no fte associated; stipends only
TOTAL INSTRUCTIONAL	0.0	

NON-INSTRUCTIONAL PERSONNEL FTE		Description of Assumptions
	Q4	
	Actual	
Nurse		
Librarian		
Custodian		
Security		
Other		
TOTAL NON-INSTRUCTIONAL	0.0	

TOTAL PERSONNEL SERVICE FTE	0.0	

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	-	**948,203**	-	-	**873,203**	-	-	**889,723**
Total Expenses	-	**883,490**	-	-	**805,175**	-	-	**805,175**
Net Income	-	**64,713**	-	-	**68,028**	-	-	**84,548**
Actual Student Enrollment	-	**170**	-	-	**170**	-	-	**170**

		Prior Year Actua	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		2017-18 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
REVENUE		Allocate Per Pupil Revenue by Quarter	***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave If budget revisions ARE made, the entire "REVISED" budget columns for the affe*						
REVENUES FROM STATE SOURCES	2018-19								
Per Pupil Revenue	Per Pupil Rate	PPR %/Qtr->	25.0%	25.0%		25.0%	25.0%		25.0%
NYC CHANCELLOR'S OFFICE	15,307		650,548	-	-	650,548	-	-	650,548
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-		-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,307	-	650,548	-	-	650,548	-	-	650,548
Special Education Revenue			103,900		-	103,900		-	103,900
Grants									
Stimulus					-			-	
DYCD (Department of Youth and Community Development)					-			-	
Other			3,377.90		-	3,378		-	3,378
NYC DoE Rental Assistance									
Other					-			-	
TOTAL REVENUE FROM STATE SOURCES		-	757,825	-	-	757,825	-	-	757,825
REVENUE FROM FEDERAL FUNDING									
IDEA Special Needs					-			-	16,520
Title I			18,312		-	18,312		-	18,312
Title Funding - Other			4,055.50		-	4,056		-	4,056
School Food Service (Free Lunch)			34,000		-	34,000		-	34,000
Grants									

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	**-**	**948,203**	**-**	**-**	**873,203**	**-**	**-**	**889,723**
Total Expenses	**-**	**883,490**	**-**	**-**	**805,175**	**-**	**-**	**805,175**
Net Income	**-**	**64,713**	**-**	**-**	**68,028**	**-**	**-**	**84,548**
Actual Student Enrollment	**-**	**170**	**-**	**-**	**170**	**-**	**-**	**170**

	Prior Year Actua	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	2017-18 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
Charter School Program (CSP) Planning & Implementation		51,250		-	51,250		-	51,250
Other				-			-	
Other				-			-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	107,618	-	-	107,618	-	-	124,138
LOCAL and OTHER REVENUE								
Contributions and Donations		75,000		-			-	
Fundraising				-			-	
Erate Reimbursement		7,760.24		-	7,760		-	7,760
Earnings on Investments				-			-	
Interest Income				-			-	
Food Service (Income from meals)				-			-	
Text Book				-			-	
OTHER				-			-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	82,760	-	-	7,760	-	-	7,760
TOTAL REVENUE	**-**	**948,203**	**-**	**-**	**873,203**	**-**	**-**	**889,723**

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue		-	948,203	-	-	873,203	-	-	889,723
Total Expenses		-	883,490	-	-	805,175	-	-	805,175
Net Income		-	64,713	-	-	68,028	-	-	84,548
Actual Student Enrollment		-	170	-	-	170	-	-	170
		Prior Year Actua	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Q**
		2017-18 Revenue Per Pupil	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**
EXPENSES									
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions								
Executive Management	1.00		39,000		-	39,000		-	39,000
Instructional Management	-				-	-		-	-
Deans, Directors & Coordinators	4.00		77,230		-	77,230		-	77,230
CFO / Director of Finance	-				-	-		-	-
Operation / Business Manager	1.00		19,500		-	19,500		-	19,500
Administrative Staff	1.00		13,780		-	13,780		-	13,780
TOTAL ADMINISTRATIVE STAFF	7.00	-	149,510	-	-	149,510	-	-	149,510
INSTRUCTIONAL PERSONNEL COSTS									
Teachers - Regular	9.00		164,293.11		-	164,293		-	164,293
Teachers - SPED	4.00		74,182		-	74,182		-	74,182
Substitute Teachers	-				-	-		-	-
Teaching Assistants	-				-	-		-	-
Specialty Teachers	4.00		70,930		-	70,930		-	70,930
Aides	-				-	-		-	-
Therapists & Counselors	-				-	-		-	-
Other	-		3,750		-	3,750		-	3,750
TOTAL INSTRUCTIONAL	17.00	-	313,155	-	-	313,155	-	-	313,155
NON-INSTRUCTIONAL PERSONNEL COSTS									
Nurse	-				-			-	
Librarian	-				-			-	
Custodian	-				-			-	
Security	-				-			-	
Other	-				-			-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	24.00	-	462,665	-	-	462,665	-	-	462,665
PAYROLL TAXES AND BENEFITS									
Payroll Taxes			65,278		-	65,278		-	65,278

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue		-	**948,203**	-	-	**873,203**	-	-	**889,723**
Total Expenses		-	**883,490**	-	-	**805,175**	-	-	**805,175**
Net Income		-	**64,713**	-	-	**68,028**	-	-	**84,548**
Actual Student Enrollment		-	**170**	-	-	**170**	-	-	**170**
		Prior Year Actua	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Q**
		2017-18 Revenue Per Pupil	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**
Fringe / Employee Benefits			64,353.40		-	64,353		-	64,353
Retirement / Pension			13,879.95		-	13,880		-	13,880
TOTAL PAYROLL TAXES AND BENEFITS		-	143,511	-	-	143,511	-	-	143,511
TOTAL PERSONNEL SERVICE COSTS	24.00	-	606,176	-	-	606,176	-	-	606,176
CONTRACTED SERVICES									
Accounting / Audit					-			-	
Legal			3,750		-	3,750		-	3,750
Management Company Fee					-			-	
Nurse Services					-			-	
Food Service / School Lunch					-			-	
Payroll Services			7,200		-	7,200		-	7,200
Special Ed Services			2,500		-	2,500		-	2,500
Titlement Services (i.e. Title I)					-			-	
Other Purchased / Professional / Consulting			48,696.25		-	48,696		-	48,696
TOTAL CONTRACTED SERVICES		-	62,146	-	-	62,146	-	-	62,146

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	-	**948,203**	-	-	**873,203**	-	-	**889,723**
Total Expenses	-	**883,490**	-	-	**805,175**	-	-	**805,175**
Net Income	-	**64,713**	-	-	**68,028**	-	-	**84,548**
Actual Student Enrollment	-	**170**	-	-	**170**	-	-	**170**

	Prior Year Actua	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	2017-18 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
SCHOOL OPERATIONS								
Board Expenses		1,250		-	1,250		-	1,250
Classroom / Teaching Supplies & Materials		17,510		-	17,510		-	17,510
Special Ed Supplies & Materials				-			-	
Textbooks / Workbooks		28,315		-			-	
Supplies & Materials other		11,003		-	11,003		-	11,003
Equipment / Furniture				-			-	
Telephone		6,994		-	6,994		-	6,994
Technology		4,000		-			-	
Student Testing & Assessment		23,000		-			-	
Field Trips		4,250		-	4,250		-	4,250
Transportation (student)				-			-	
Student Services - other		2,275		-	2,275		-	2,275
Office Expense		15,250		-	15,250		-	15,250
Staff Development		15,125		-	15,125		-	15,125
Staff Recruitment		1,445		-	1,445		-	1,445
Student Recruitment / Marketing		5,000		-	5,000		-	5,000
School Meals / Lunch		43,000		-	43,000		-	43,000
Travel (Staff)		2,750		-	2,750		-	2,750
Fundraising				-			-	
Other		375		-	375		-	375
TOTAL SCHOOL OPERATIONS	-	181,542	-	-	126,227	-	-	126,227
FACILITY OPERATION & MAINTENANCE								
Insurance		10,625		-	10,625		-	10,625
Janitorial				-			-	
Building and Land Rent / Lease / Facility Finance Interest				-			-	
Repairs & Maintenance		23,000		-			-	
Equipment / Furniture				-			-	
Security				-			-	
Utilities				-			-	
TOTAL FACILITY OPERATION & MAINTENANCE	-	33,625	-	-	10,625	-	-	10,625
DEPRECIATION & AMORTIZATION				-			-	
RESERVES / CONTINGENCY				-			-	

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	-	948,203	-	-	873,203	-	-	889,723
Total Expenses	-	883,490	-	-	805,175	-	-	805,175
Net Income	-	64,713	-	-	68,028	-	-	84,548
Actual Student Enrollment	-	170	-	-	170	-	-	170

	Prior Year Actua	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd C
	2017-18 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
DEFERRED RENT								
TOTAL EXPENSES	-	883,490	-	-	805,175	-	-	805,175
NET INCOME	-	64,713	-	-	68,028	-	-	84,548

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	-	948,203	-	-	873,203	-	-	889,723
Total Expenses	-	883,490	-	-	805,175	-	-	805,175
Net Income	-	64,713	-	-	68,028	-	-	84,548
Actual Student Enrollment	-	170	-	-	170	-	-	170

	Prior Year Actua	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	2017-18 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*								
Number of Districts:	-	1	-	-	1	-	-	1
NYC CHANCELLOR'S OFFICE	-	170	-	-	170	-	-	170
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	170	-	-	170	-	-	170
REVENUE PER PUPIL	-	5,578	-	-	5,136	-	-	5,234
EXPENSES PER PUPIL	-	5,197	-	-	4,736	-	-	4,736

Total Revenue		-	-	**949,873**	-	-
Total Expenses		-	-	**880,008**	-	-
Net Income		-	-	**69,865**	-	-
Actual Student Enrollment		-	-	**170**	-	-
		Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
		Revised Budget	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
REVENUE		*e the 'REVISED' Column(s) COMPLETELY BLANK.*				
REVENUES FROM STATE SOURCES	2018-19	*cted quarter(s) must be completed on tabs 2, 3 and 4.*				
Per Pupil Revenue	Per Pupil Rate	25.0%		25.0%	25.0%	
NYC CHANCELLOR'S OFFICE	15,307	-	-	650,548	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,307	-	-	650,548	-	-
Special Education Revenue			-	103,900		-
Grants						
Stimulus			-			-
DYCD (Department of Youth and Community Development)			-			-
Other			-	3,378		-
NYC DoE Rental Assistance						
Other			-	76,670		-
TOTAL REVENUE FROM STATE SOURCES		-	-	834,495	-	-
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs			-			-
Title I			-	18,312		-
Title Funding - Other			-	4,056		-
School Food Service (Free Lunch)			-	34,000		-
Grants						

Total Revenue	-	-	**949,873**	-	-
Total Expenses	-	-	**880,008**	-	-
Net Income	-	-	**69,865**	-	-
Actual Student Enrollment	-	-	**170**	-	-
	Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
	Revised Budget	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
Charter School Program (CSP) Planning & Implementation		-	51,250		-
Other		-			-
Other		-			-
TOTAL REVENUE FROM FEDERAL SOURCES	-	-	107,618	-	-
LOCAL and OTHER REVENUE					
Contributions and Donations		-			-
Fundraising		-			-
Erate Reimbursement		-	7,760		-
Earnings on Investments		-			-
Interest Income		-			-
Food Service (Income from meals)		-			-
Text Book		-			-
OTHER		-			-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	-	7,760	-	-
TOTAL REVENUE	**-**	**-**	**949,873**	**-**	**-**

Total Revenue		-	-	**949,873**	-	-
Total Expenses		-	-	**880,008**	-	-
Net Income		-	-	**69,865**	-	-
Actual Student Enrollment		-	-	**170**	-	-
		Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
		Revised Budget	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
EXPENSES						
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions					
Executive Management	1.00		-	39,000		-
Instructional Management	-		-	-		-
Deans, Directors & Coordinators	4.00		-	77,230		-
CFO / Director of Finance	-		-	-		-
Operation / Business Manager	1.00		-	19,500		-
Administrative Staff	1.00		-	13,780		-
TOTAL ADMINISTRATIVE STAFF	7.00	-	-	149,510	-	-
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	9.00		-	164,293		-
Teachers - SPED	4.00		-	74,182		-
Substitute Teachers	-		-	-		-
Teaching Assistants	-		-	-		-
Specialty Teachers	4.00		-	70,930		-
Aides	-		-	-		-
Therapists & Counselors	-		-	-		-
Other	-		-	3,750		-
TOTAL INSTRUCTIONAL	17.00	-	-	313,155	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-		-			-
Librarian	-		-			-
Custodian	-		-			-
Security	-		-			-
Other	-		-			-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	24.00	-	-	462,665	-	-
PAYROLL TAXES AND BENEFITS						
Payroll Taxes			-	65,278		-

Total Revenue		-	-	**949,873**	-	-
Total Expenses		-	-	**880,008**	-	-
Net Income		-	-	**69,865**	-	-
Actual Student Enrollment		-	-	**170**	-	-
		Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
		Revised Budget	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
Fringe / Employee Benefits			-	64,353		-
Retirement / Pension			-	13,880		-
TOTAL PAYROLL TAXES AND BENEFITS		-	-	143,511	-	-
TOTAL PERSONNEL SERVICE COSTS	24.00	-	-	606,176	-	-
CONTRACTED SERVICES						
Accounting / Audit			-	14,000		-
Legal			-	3,750		-
Management Company Fee			-			-
Nurse Services			-			-
Food Service / School Lunch			-			-
Payroll Services			-	7,200		-
Special Ed Services			-	2,500		-
Titlement Services (i.e. Title I)			-			-
Other Purchased / Professional / Consulting			-	48,696		-
TOTAL CONTRACTED SERVICES		-	-	76,146	-	-

Total Revenue	-	-	**949,873**	-	-
Total Expenses	-	-	**880,008**	-	-
Net Income	-	-	**69,865**	-	-
Actual Student Enrollment	-	-	**170**	-	-
	Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
	Revised Budget	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
SCHOOL OPERATIONS					
Board Expenses		-	1,250		-
Classroom / Teaching Supplies & Materials		-	17,510		-
Special Ed Supplies & Materials		-			-
Textbooks / Workbooks		-			-
Supplies & Materials other		-	11,003		-
Equipment / Furniture		-			-
Telephone		-	6,994		-
Technology		-			-
Student Testing & Assessment		-			-
Field Trips		-	4,250		-
Transportation (student)		-			-
Student Services - other		-	2,275		-
Office Expense		-	15,250		-
Staff Development		-	15,125		-
Staff Recruitment		-	1,445		-
Student Recruitment / Marketing		-	5,000		-
School Meals / Lunch		-	43,000		-
Travel (Staff)		-	2,750		-
Fundraising		-			-
Other		-	375		-
TOTAL SCHOOL OPERATIONS	-	-	126,227	-	-
FACILITY OPERATION & MAINTENANCE					
Insurance		-	10,625		-
Janitorial		-			-
Building and Land Rent / Lease / Facility Finance Interest		-			-
Repairs & Maintenance		-			-
Equipment / Furniture		-			-
Security		-			-
Utilities		-			-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	10,625	-	-
DEPRECIATION & AMORTIZATION		-	60,833		-
RESERVES / CONTINGENCY		-			-

Total Revenue	-	-	949,873	-	-
Total Expenses	-	-	880,008	-	-
Net Income	-	-	69,865	-	-
Actual Student Enrollment	-	-	170	-	-
	Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
	Revised Budget	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
DEFERRED RENT					
TOTAL EXPENSES	-	-	880,008	-	-
NET INCOME	-	-	69,865	-	-

Total Revenue	**Quarter - 1/1 - 3/31** -	-	**949,873**	-	-
Total Expenses	-	-	**880,008**	-	-
Net Income	-	-	**69,865**	-	-
Actual Student Enrollment	-	-	**170**	-	-

	Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
	Revised Budget	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:	-	-	1	-	-
NYC CHANCELLOR'S OFFICE	-	-	170	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-
TOTAL ENROLLMENT	-	-	**170**	-	-
REVENUE PER PUPIL	-	-	**5,587**	-	-
EXPENSES PER PUPIL	-	-	**5,177**	-	-

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	**3,661,003**	**3,661,003**	**-**	**3,661,003**	**3,661,003**
Total Expenses	**3,373,847**	**3,373,847**	**-**	**(3,373,847)**	**(3,373,847)**
Net Income	**287,155**	**287,155**	**-**	**287,155**	**287,155**
Actual Student Enrollment					

		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	**DESCRIPTION OF ASSUMPTIONS**
REVENUE							
REVENUES FROM STATE SOURCES	2018-19						
Per Pupil Revenue	Per Pupil Rate						
NYC CHANCELLOR'S OFFICE	15,307	2,602,190	2,602,190	-	2,602,190	2,602,190	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
-	-	-	-	-	-	-	
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,307	2,602,190	2,602,190	-	2,602,190	2,602,190	
Special Education Revenue		415,600	415,600	-	415,600	415,600	
Grants							
Stimulus		-	-	-	-	-	
DYCD (Department of Youth and Community Development)		-	-	-	-	-	
Other		13,512	13,512	-	13,512	13,512	FAMIS allocations
NYC DoE Rental Assistance		-	-	-	-	-	
Other		76,670	76,670	-	76,670	76,670	$451/student in one time funds
TOTAL REVENUE FROM STATE SOURCES		3,107,972	3,107,972	-	3,107,972	3,107,972	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		16,520	16,520	-	16,520	16,520	based on allocation in FY 2018
Title I		73,248	73,248	-	73,248	73,248	double FY 2018 allocation
Title Funding - Other		16,222	16,222	-	16,222	16,222	double FY 2018 allocation
School Food Service (Free Lunch)		136,000	136,000	-	136,000	136,000	$800/student
Grants							

	BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL Budget / Operating Plan 2018-19					
Total Revenue	**3,661,003**	**3,661,003**	**-**	**3,661,003**	**3,661,003**	
Total Expenses	**3,373,847**	**3,373,847**	**-**	**(3,373,847)**	**(3,373,847)**	
Net Income	**287,155**	**287,155**	**-**	**287,155**	**287,155**	
Actual Student Enrollment						
	Total Year			**VARIANCE**		
	Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**	**DESCRIPTION OF ASSUMPTIONS**
Charter School Program (CSP) Planning & Implementation	205,000	205,000	-	205,000	205,000	balance of grant
Other	-	-	-	-	-	
Other	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES	446,990	446,990	-	446,990	446,990	
LOCAL and OTHER REVENUE						
Contributions and Donations	75,000	75,000	-	75,000	75,000	
Fundraising	-	-	-	-	-	
Erate Reimbursement	31,041	31,041	-	31,041	31,041	
Earnings on Investments	-	-	-	-	-	
Interest Income	-	-	-	-	-	
Food Service (Income from meals)	-	-	-	-	-	
Text Book	-	-	-	-	-	
OTHER	-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	106,041	106,041	-	106,041	106,041	
TOTAL REVENUE	**3,661,003**	**3,661,003**	**-**	**3,661,003**	**3,661,003**	

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2018-19

Total Revenue		**3,661,003**	**3,661,003**	**-**	**3,661,003**	**3,661,003**
Total Expenses		**3,373,847**	**3,373,847**	**-**	**(3,373,847)**	**(3,373,847)**
Net Income		**287,155**	**287,155**	**-**	**287,155**	**287,155**
Actual Student Enrollment						
		Total Year			**VARIANCE**	
		Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**
EXPENSES						
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions					
Executive Management	1.00	156,000	156,000	-	(156,000)	(156,000)
Instructional Management	-	-	-	-	-	-
Deans, Directors & Coordinators	4.00	308,920	308,920	-	(308,920)	(308,920)
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	1.00	78,000	78,000	-	(78,000)	(78,000)
Administrative Staff	1.00	55,120	55,120	-	(55,120)	(55,120)
TOTAL ADMINISTRATIVE STAFF	7.00	598,040	598,040	-	(598,040)	(598,040)
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	9.00	657,172	657,172	-	(657,172)	(657,172)
Teachers - SPED	4.00	296,728	296,728	-	(296,728)	(296,728)
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-
Specialty Teachers	4.00	283,720	283,720	-	(283,720)	(283,720)
Aides	-	-	-	-	-	-
Therapists & Counselors	-	-	-	-	-	-
Other	-	15,000	15,000	-	(15,000)	(15,000)
TOTAL INSTRUCTIONAL	17.00	1,252,620	1,252,620	-	(1,252,620)	(1,252,620)
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	24.00	1,850,660	1,850,660	-	(1,850,660)	(1,850,660)
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		261,112	261,112	-	(261,112)	(261,112)

DESCRIPTION OF ASSUMPTIONS
Head of school
Dean of Advancement, Dean of Student Life, DCI, Ass. Dean
DOO
Ofice Manager
2 learning specialists and 2 CTT
2 steam, 1 wellness, 1 latin
no fte associated; stipends only
SSI, Medicare, SUI

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue		**3,661,003**	**3,661,003**	**-**	**3,661,003**	**3,661,003**
Total Expenses		**3,373,847**	**3,373,847**	**-**	**(3,373,847)**	**(3,373,847)**
Net Income		**287,155**	**287,155**	**-**	**287,155**	**287,155**
Actual Student Enrollment						
		Total Year			**VARIANCE**	
		Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**
Fringe / Employee Benefits		257,414	257,414	-	(257,414)	(257,414)
Retirement / Pension		55,520	55,520	-	(55,520)	(55,520)
TOTAL PAYROLL TAXES AND BENEFITS		574,045	574,045	-	(574,045)	(574,045)
TOTAL PERSONNEL SERVICE COSTS	24.00	2,424,706	2,424,706	-	(2,424,706)	(2,424,706)
CONTRACTED SERVICES						
Accounting / Audit		14,000	14,000	-	(14,000)	(14,000)
Legal		15,000	15,000	-	(15,000)	(15,000)
Management Company Fee		-	-	-	-	-
Nurse Services		-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-
Payroll Services		28,800	28,800	-	(28,800)	(28,800)
Special Ed Services		10,000	10,000	-	(10,000)	(10,000)
Titlement Services (i.e. Title I)		-	-	-	-	-
Other Purchased / Professional / Consulting		194,785	194,785	-	(194,785)	(194,785)
TOTAL CONTRACTED SERVICES		262,585	262,585	-	(262,585)	(262,585)

DESCRIPTION OF ASSUMPTIONS

Health insurance and workers comp
3% $401k

back office services, technology, subs, and social worker contracted services

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	**3,661,003**	**3,661,003**	**-**	**3,661,003**	**3,661,003**
Total Expenses	**3,373,847**	**3,373,847**	**-**	**(3,373,847)**	**(3,373,847)**
Net Income	**287,155**	**287,155**	**-**	**287,155**	**287,155**
Actual Student Enrollment					

	Total Year			VARIANCE		
	Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**	**DESCRIPTION OF ASSUMPTIONS**
SCHOOL OPERATIONS						
Board Expenses	5,000	5,000	-	(5,000)	(5,000)	
Classroom / Teaching Supplies & Materials	70,040	70,040	-	(70,040)	(70,040)	
Special Ed Supplies & Materials	-	-	-	-	-	
Textbooks / Workbooks	28,315	28,315	-	(28,315)	(28,315)	
Supplies & Materials other	44,012	44,012	-	(44,012)	(44,012)	FAMIS spending & afterschool/extraurricular
Equipment / Furniture	-	-	-	-	-	
Telephone	27,977	27,977	-	(27,977)	(27,977)	
Technology	4,000	4,000	-	(4,000)	(4,000)	software
Student Testing & Assessment	23,000	23,000	-	(23,000)	(23,000)	
Field Trips	17,000	17,000	-	(17,000)	(17,000)	
Transportation (student)	-	-	-	-	-	
Student Services - other	9,100	9,100	-	(9,100)	(9,100)	uniforms, special events, parent meetings
Office Expense	61,000	61,000	-	(61,000)	(61,000)	office supplies, shipping, copier
Staff Development	60,500	60,500	-	(60,500)	(60,500)	
Staff Recruitment	5,780	5,780	-	(5,780)	(5,780)	staff recruitment and appreciation
Student Recruitment / Marketing	20,000	20,000	-	(20,000)	(20,000)	
School Meals / Lunch	172,000	172,000	-	(172,000)	(172,000)	
Travel (Staff)	11,000	11,000	-	(11,000)	(11,000)	
Fundraising	-	-	-	-	-	
Other	1,500	1,500	-	(1,500)	(1,500)	fees
TOTAL SCHOOL OPERATIONS	560,224	560,224	-	(560,224)	(560,224)	
FACILITY OPERATION & MAINTENANCE						
Insurance	42,500	42,500	-	(42,500)	(42,500)	
Janitorial	-	-	-	-	-	
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	
Repairs & Maintenance	23,000	23,000	-	(23,000)	(23,000)	air conditioners, signage
Equipment / Furniture	-	-	-	-	-	
Security	-	-	-	-	-	
Utilities	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	65,500	65,500	-	(65,500)	(65,500)	
DEPRECIATION & AMORTIZATION	60,833	60,833	-	(60,833)	(60,833)	includes prior year depreciation and current year capitalization of furniture, equipment, and computers
RESERVES / CONTINGENCY	-	-	-	-	-	

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2018-19

Total Revenue	3,661,003	3,661,003	-	3,661,003	3,661,003
Total Expenses	3,373,847	3,373,847	-	(3,373,847)	(3,373,847)
Net Income	287,155	287,155	-	287,155	287,155
Actual Student Enrollment					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
DEFERRED RENT					
TOTAL EXPENSES	3,373,847	3,373,847	-	(3,373,847)	(3,373,847)
NET INCOME	287,155	287,155	-	287,155	287,155

DESCRIPTION OF ASSUMPTIONS

	BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL Budget / Operating Plan 2018-19				
Total Revenue	**3,661,003**	**3,661,003**	**-**	**3,661,003**	**3,661,003**
Total Expenses	**3,373,847**	**3,373,847**	**-**	**(3,373,847)**	**(3,373,847)**
Net Income	**287,155**	**287,155**	**-**	**287,155**	**287,155**
Actual Student Enrollment					
	Total Year			**VARIANCE**	
	Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:					
NYC CHANCELLOR'S OFFICE					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
-					
ALL OTHER School Districts: (Weighted Avg)					
TOTAL ENROLLMENT					
REVENUE PER PUPIL					
EXPENSES PER PUPIL					

DESCRIPTION OF ASSUMPTIONS

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	-	948,203	-	-	873,203	-	-	889,723
Total Expenses	-	883,490	-	-	805,175	-	-	805,175
Net Income	-	64,713	-	-	68,028	-	-	84,548
Actual Student Enrollment	-	170	-	-	170	-	-	170

	Prior Year Actua	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	2017-18 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
CASH FLOW ADJUSTMENTS								
OPERATING ACTIVITIES {*enter descriptions below*}								
Example - Add Back Depreciation	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Operating Activities	-	-	-	-	-	-	-	-
INVESTMENT ACTIVITIES {*enter descriptions below*}								
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Investment Activities	-	-	-	-	-	-	-	-
FINANCING ACTIVITIES {*enter descriptions below*}								
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Financing Activities	-	-	-	-	-	-	-	-
Total Cash Flow Adjustments	-	-	-	-	-	-	-	-
NET INCOME	-	64,713	-	-	68,028	-	-	84,548
Beginning Cash Balance	-	-	-	-	64,713	-	-	132,742
ENDING CASH BALANCE	-	64,713	-	-	132,742	-	-	217,290

Total Revenue	-	-	949,873	-	-
Total Expenses	-	-	880,008	-	-
Net Income	-	-	69,865	-	-
Actual Student Enrollment	-	-	170	-	-

	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
CASH FLOW ADJUSTMENTS					
OPERATING ACTIVITIES {*enter descriptions below*}					
Example - Add Back Depreciation	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Activities	-	-	-	-	-
INVESTMENT ACTIVITIES {*enter descriptions below*}					
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-
Other	-	-	-	-	-
Total Investment Activities	-	-	-	-	-
FINANCING ACTIVITIES {*enter descriptions below*}					
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-
Other	-	-	-	-	-
Total Financing Activities	-	-	-	-	-
Total Cash Flow Adjustments	-	-	-	-	-
NET INCOME	-	-	69,865	-	-
Beginning Cash Balance	-	-	217,290	-	-
ENDING CASH BALANCE	-	-	287,155	-	-

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2018-19

Total Revenue	**3,661,003**	**3,661,003**	**-**	**3,661,003**	**3,661,003**	
Total Expenses	**3,373,847**	**3,373,847**	**-**	**(3,373,847)**	**(3,373,847)**	
Net Income	**287,155**	**287,155**	**-**	**287,155**	**287,155**	
Actual Student Enrollment						
	Total Year			**VARIANCE**		
	Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**	**DESCRIPTION OF ASSUMPTIONS**
CASH FLOW ADJUSTMENTS						
OPERATING ACTIVITIES {*enter descriptions below*}						
Example - Add Back Depreciation	-	-	-	-	-	
Other	-	-	-	-	-	
Total Operating Activities	-	-	-	-	-	
INVESTMENT ACTIVITIES {*enter descriptions below*}						
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	
Other	-	-	-	-	-	
Total Investment Activities	-	-	-	-	-	
FINANCING ACTIVITIES {*enter descriptions below*}						
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	
Other	-	-	-	-	-	
Total Financing Activities	-	-	-	-	-	
Total Cash Flow Adjustments	**-**	**-**	**-**	**-**	**-**	
NET INCOME	**287,155**	**287,155**	**-**	**287,155**	**287,155**	
Beginning Cash Balance	**-**	-	-	-	-	
ENDING CASH BALANCE	**287,155**	287,155	**-**	**287,155**	**287,155**	

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL
ALANCE SHEET
2018-19

	Prior Year	Q1	Q2	Q3	Q4
	2017-18	As of 9/30	As of 12/31	As of 3/31	As of 6/30
ASSETS					
CURRENT ASSETS					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
PROPERTY, BUILDING AND EQUIPMENT, net	-	-	-	-	-
OTHER ASSETS	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
LONG-TERM DEBT and NOTES PAYABLE, net current maturities	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
NET ASSETS					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

							2018-19	
Total Revenue		**-**	**948,203**	**-**	**-**	**873,203**	**-**	**-**
Total Expenses		**-**	**883,490**	**-**	**-**	**805,175**	**-**	**-**
Net Income		**-**	**64,713**	**-**	**-**	**68,028**	**-**	**-**
Actual Student Enrollment		**-**	**170**	**-**	**-**	**170**	**-**	**-**

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Q**
		Actual	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**
REVENUE								
REVENUES FROM STATE SOURCES	2018-19							
Per Pupil Revenue	Per Pupil Rate							
NYC CHANCELLOR'S OFFICE	15,307		650,548	-		650,548	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
ALL OTHER School Districts: (Count = 0)	-		-	-		-	-	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,307	-	650,548	-	-	650,548	-	-
Special Education Revenue			103,900	-		103,900	-	
Grants								
Stimulus			-	-		-	-	
DYCD (Department of Youth and Community Development)			-	-		-	-	
Other			3,378	-		3,378	-	
NYC DoE Rental Assistance			-	-		-	-	
Other			-	-		-	-	
TOTAL REVENUE FROM STATE SOURCES		-	757,825	-	-	757,825	-	-
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs			-	-		-	-	
Title I			18,312	-		18,312	-	
Title Funding - Other			4,056	-		4,056	-	
School Food Service (Free Lunch)			34,000	-		34,000	-	
Grants								
Charter School Program (CSP) Planning & Implementation			51,250	-		51,250	-	
Other			-	-		-	-	

Total Revenue	-	**948,203**	-	-	**873,203**	-	-
Total Expenses	-	**883,490**	-	-	**805,175**	-	-
Net Income	-	**64,713**	-	-	**68,028**	-	-
Actual Student Enrollment	-	**170**	-	-	**170**	-	-

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Q**
	Actual	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**
Other		-	-		-	-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	107,618	-	-	107,618	-	-
LOCAL and OTHER REVENUE							
Contributions and Donations		75,000	-		-	-	
Fundraising		-	-		-	-	
Erate Reimbursement		7,760	-		7,760	-	
Earnings on Investments		-	-		-	-	
Interest Income		-	-		-	-	
Food Service (Income from meals)		-	-		-	-	
Text Book		-	-		-	-	
OTHER		-	-		-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	82,760	-	-	7,760	-	-
TOTAL REVENUE	-	**948,203**	-	-	**873,203**	-	-

Total Revenue		-	**948,203**	-	-	**873,203**	-	-
Total Expenses		-	**883,490**	-	-	**805,175**	-	-
Net Income		-	**64,713**	-	-	**68,028**	-	-
Actual Student Enrollment		-	**170**	-	-	**170**	-	-

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Q**
		Actual	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**
EXPENSES	Quarter 0							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions							
Executive Management	-		39,000	-		39,000	-	
Instructional Management	-		-	-		-	-	
Deans, Directors & Coordinators	-		77,230	-		77,230	-	
CFO / Director of Finance	-		-	-		-	-	
Operation / Business Manager	-		19,500	-		19,500	-	
Administrative Staff	-		13,780	-		13,780	-	
TOTAL ADMINISTRATIVE STAFF	-	-	149,510	-	-	149,510	-	-
INSTRUCTIONAL PERSONNEL COSTS								
Teachers - Regular	-		164,293	-		164,293	-	
Teachers - SPED	-		74,182	-		74,182	-	
Substitute Teachers	-		-	-		-	-	
Teaching Assistants	-		-	-		-	-	
Specialty Teachers	-		70,930	-		70,930	-	
Aides	-		-	-		-	-	
Therapists & Counselors	-		-	-		-	-	
Other	-		3,750	-		3,750	-	
TOTAL INSTRUCTIONAL	-	-	313,155	-	-	313,155	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	-		-	-		-	-	
Librarian	-		-	-		-	-	
Custodian	-		-	-		-	-	
Security	-		-	-		-	-	
Other	-		-	-		-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	462,665	-	-	462,665	-	-
PAYROLL TAXES AND BENEFITS								
Payroll Taxes			65,278	-		65,278	-	
Fringe / Employee Benefits			64,353	-		64,353	-	
Retirement / Pension			13,880	-		13,880	-	
TOTAL PAYROLL TAXES AND BENEFITS		-	143,511	-	-	143,511	-	-
TOTAL PERSONNEL SERVICE COSTS	-	-	606,176	-	-	606,176	-	-

Total Revenue	-	**948,203**	-	-	**873,203**	-	-
Total Expenses	-	**883,490**	-	-	**805,175**	-	-
Net Income	-	**64,713**	-	-	**68,028**	-	-
Actual Student Enrollment	-	**170**	-	-	**170**	-	-

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Q**
	Actual	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**
CONTRACTED SERVICES							
Accounting / Audit		-	-		-	-	
Legal		3,750	-		3,750	-	
Management Company Fee		-	-		-	-	
Nurse Services		-	-		-	-	
Food Service / School Lunch		-	-		-	-	
Payroll Services		7,200	-		7,200	-	
Special Ed Services		2,500	-		2,500	-	
Titlement Services (i.e. Title I)		-	-		-	-	
Other Purchased / Professional / Consulting		48,696	-		48,696	-	
TOTAL CONTRACTED SERVICES	-	62,146	-	-	62,146	-	-

Total Revenue	-	**948,203**	-	-	**873,203**	-	-
Total Expenses	-	**883,490**	-	-	**805,175**	-	-
Net Income	-	**64,713**	-	-	**68,028**	-	-
Actual Student Enrollment	-	**170**	-	-	**170**	-	-

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Q**
	Actual	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**
SCHOOL OPERATIONS							
Board Expenses		1,250	-		1,250	-	
Classroom / Teaching Supplies & Materials		17,510	-		17,510	-	
Special Ed Supplies & Materials		-	-		-	-	
Textbooks / Workbooks		28,315	-		-	-	
Supplies & Materials other		11,003	-		11,003	-	
Equipment / Furniture		-	-		-	-	
Telephone		6,994	-		6,994	-	
Technology		4,000	-		-	-	
Student Testing & Assessment		23,000	-		-	-	
Field Trips		4,250	-		4,250	-	
Transportation (student)		-	-		-	-	
Student Services - other		2,275	-		2,275	-	
Office Expense		15,250	-		15,250	-	
Staff Development		15,125	-		15,125	-	
Staff Recruitment		1,445	-		1,445	-	
Student Recruitment / Marketing		5,000	-		5,000	-	
School Meals / Lunch		43,000	-		43,000	-	
Travel (Staff)		2,750	-		2,750	-	
Fundraising		-	-		-	-	
Other		375	-		375	-	
TOTAL SCHOOL OPERATIONS	-	181,542	-	-	126,227	-	-
FACILITY OPERATION & MAINTENANCE							
Insurance		10,625	-		10,625	-	
Janitorial		-	-		-	-	
Building and Land Rent / Lease / Facility Finance Interest		-	-		-	-	
Repairs & Maintenance		23,000	-		-	-	
Equipment / Furniture		-	-		-	-	
Security		-	-		-	-	
Utilities		-	-		-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	-	33,625	-	-	10,625	-	-
DEPRECIATION & AMORTIZATION		-	-		-	-	
RESERVES / CONTINGENCY		-	-		-	-	
DEFERRED RENT							

Total Revenue	-	948,203	-	-	873,203	-	-
Total Expenses	-	883,490	-	-	805,175	-	-
Net Income	-	64,713	-	-	68,028	-	-
Actual Student Enrollment	-	170	-	-	170	-	-

*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
TOTAL EXPENSES	-	883,490	-	-	805,175	-	-
NET INCOME	-	64,713	-	-	68,028	-	-

						2018-19	
Total Revenue	-	948,203	-	-	873,203	-	-
Total Expenses	-	883,490	-	-	805,175	-	-
Net Income	-	64,713	-	-	68,028	-	-
Actual Student Enrollment	-	170	-	-	170	-	3rd Q -

*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
ENROLLMENT - *School Districts Are Linked To Above Entries*							
NYC CHANCELLOR'S OFFICE	-	170	-	-	170	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	170	-	-	170	-	-
REVENUE PER PUPIL	-	5,578	-	-	5,136	-	-
EXPENSES PER PUPIL	-	5,197	-	-	4,736	-	-

MY CHARTER SCHOOL
n

Total Revenue		**889,723**	**-**	**-**	**949,873**	**-**
Total Expenses		**805,175**	**-**	**-**	**880,008**	**-**
Net Income		**84,548**	**-**	**-**	**69,865**	**-**
Actual Student Enrollment		**170**	**-**	**-**	**170**	**-**

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**Quarter - 1/1 - 3/31**		**4th Quarter - 4/1 - 6/30**		
		Current Budget	**Variance**	**Actual**	**Current Budget**	**Variance**
REVENUE						
REVENUES FROM STATE SOURCES	2018-19					
Per Pupil Revenue	Per Pupil Rate					
NYC CHANCELLOR'S OFFICE	15,307	650,548	-		650,548	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
ALL OTHER School Districts: (Count = 0)	-	-	-		-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,307	650,548	-	-	650,548	-
Special Education Revenue		103,900	-		103,900	-
Grants						
Stimulus		-	-		-	-
DYCD (Department of Youth and Community Development)		-	-		-	-
Other		3,378	-		3,378	-
NYC DoE Rental Assistance		-	-		-	-
Other		-	-		76,670	-
TOTAL REVENUE FROM STATE SOURCES		757,825	-	-	834,495	-
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs		16,520	-		-	-
Title I		18,312	-		18,312	-
Title Funding - Other		4,056	-		4,056	-
School Food Service (Free Lunch)		34,000	-		34,000	-
Grants						
Charter School Program (CSP) Planning & Implementation		51,250	-		51,250	-
Other		-	-		-	-

	MY CHARTER SCHOOL				
	n				
Total Revenue	**889,723**	**-**	**-**	**949,873**	**-**
Total Expenses	**805,175**	**-**	**-**	**880,008**	**-**
Net Income	**84,548**	**-**	**-**	**69,865**	**-**
Actual Student Enrollment	**170**	**-**	**-**	**170**	**-**
	Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**
Other	-	-		-	-
TOTAL REVENUE FROM FEDERAL SOURCES	124,138	-	-	107,618	-
LOCAL and OTHER REVENUE					
Contributions and Donations	-	-		-	-
Fundraising	-	-		-	-
Erate Reimbursement	7,760	-		7,760	-
Earnings on Investments	-	-		-	-
Interest Income	-	-		-	-
Food Service (Income from meals)	-	-		-	-
Text Book	-	-		-	-
OTHER	-	-		-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	7,760	-	-	7,760	-
TOTAL REVENUE	**889,723**	**-**	**-**	**949,873**	**-**

			MY CHARTER SCHOOL				
			n				
Total Revenue			**889,723**	**-**	**-**	**949,873**	**-**
Total Expenses			**805,175**	**-**	**-**	**880,008**	**-**
Net Income			**84,548**	**-**	**-**	**69,865**	**-**
Actual Student Enrollment			**170**	**-**	**-**	**170**	**-**
			Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**			**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**
EXPENSES		Quarter 0					
ADMINISTRATIVE STAFF PERSONNEL COSTS		No. of Positions					
Executive Management		-	39,000	-		39,000	-
Instructional Management		-	-	-		-	-
Deans, Directors & Coordinators		-	77,230	-		77,230	-
CFO / Director of Finance		-	-	-		-	-
Operation / Business Manager		-	19,500	-		19,500	-
Administrative Staff		-	13,780	-		13,780	-
TOTAL ADMINISTRATIVE STAFF		-	149,510	-	-	149,510	-
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular		-	164,293	-		164,293	-
Teachers - SPED		-	74,182	-		74,182	-
Substitute Teachers		-	-	-		-	-
Teaching Assistants		-	-	-		-	-
Specialty Teachers		-	70,930	-		70,930	-
Aides		-	-	-		-	-
Therapists & Counselors		-	-	-		-	-
Other		-	3,750	-		3,750	-
TOTAL INSTRUCTIONAL		-	313,155	-	-	313,155	-
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse		-	-	-		-	-
Librarian		-	-	-		-	-
Custodian		-	-	-		-	-
Security		-	-	-		-	-
Other		-	-	-		-	-
TOTAL NON-INSTRUCTIONAL		-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS		-	462,665	-	-	462,665	-
PAYROLL TAXES AND BENEFITS							
Payroll Taxes			65,278	-		65,278	-
Fringe / Employee Benefits			64,353	-		64,353	-
Retirement / Pension			13,880	-		13,880	-
TOTAL PAYROLL TAXES AND BENEFITS			143,511	-	-	143,511	-
TOTAL PERSONNEL SERVICE COSTS		-	606,176	-	-	606,176	-

	IY CHARTER SCHOOL				
	n				
Total Revenue	**889,723**	**-**	**-**	**949,873**	**-**
Total Expenses	**805,175**	**-**	**-**	**880,008**	**-**
Net Income	**84,548**	**-**	**-**	**69,865**	**-**
Actual Student Enrollment	**170**	**-**	**-**	**170**	**-**

	Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**IY CHARTER SCHOOL**				
	n Current Budget	**Variance**	**Actual**	**Current Budget**	**Variance**
CONTRACTED SERVICES					
Accounting / Audit	-	-		14,000	-
Legal	3,750	-		3,750	-
Management Company Fee	-	-		-	-
Nurse Services	-	-		-	-
Food Service / School Lunch	-	-		-	-
Payroll Services	7,200	-		7,200	-
Special Ed Services	2,500	-		2,500	-
Titlement Services (i.e. Title I)	-	-		-	-
Other Purchased / Professional / Consulting	48,696	-		48,696	-
TOTAL CONTRACTED SERVICES	62,146	-	-	76,146	-

MY CHARTER SCHOOL
n

Total Revenue	**889,723**	**-**	**-**	**949,873**	**-**
Total Expenses	**805,175**	**-**	**-**	**880,008**	**-**
Net Income	**84,548**	**-**	**-**	**69,865**	**-**
Actual Student Enrollment	**170**	**-**	**-**	**170**	**-**

	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**
SCHOOL OPERATIONS					
Board Expenses	1,250	-		1,250	-
Classroom / Teaching Supplies & Materials	17,510	-		17,510	-
Special Ed Supplies & Materials	-	-		-	-
Textbooks / Workbooks	-	-		-	-
Supplies & Materials other	11,003	-		11,003	-
Equipment / Furniture	-	-		-	-
Telephone	6,994	-		6,994	-
Technology	-	-		-	-
Student Testing & Assessment	-	-		-	-
Field Trips	4,250	-		4,250	-
Transportation (student)	-	-		-	-
Student Services - other	2,275	-		2,275	-
Office Expense	15,250	-		15,250	-
Staff Development	15,125	-		15,125	-
Staff Recruitment	1,445	-		1,445	-
Student Recruitment / Marketing	5,000	-		5,000	-
School Meals / Lunch	43,000	-		43,000	-
Travel (Staff)	2,750	-		2,750	-
Fundraising	-	-		-	-
Other	375	-		375	-
TOTAL SCHOOL OPERATIONS	126,227	-	-	126,227	-
FACILITY OPERATION & MAINTENANCE					
Insurance	10,625	-		10,625	-
Janitorial	-	-		-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-		-	-
Repairs & Maintenance	-	-		-	-
Equipment / Furniture	-	-		-	-
Security	-	-		-	-
Utilities	-	-		-	-
TOTAL FACILITY OPERATION & MAINTENANCE	10,625	-	-	10,625	-
DEPRECIATION & AMORTIZATION	-	-		60,833	-
RESERVES / CONTINGENCY	-	-		-	-
DEFERRED RENT					

	MY CHARTER SCHOOL				
	n				
	MY CHARTER SCHOOL				
Total Revenue	**889,723**	**-**	**-**	**949,873**	**-**
Total Expenses	**805,175**	**-**	**-**	**880,008**	**-**
Net Income	**84,548**	**-**	**-**	**69,865**	**-**
Actual Student Enrollment	**170**	**-**	**-**	**170**	**-**

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Quarter - 1/1 - 3/31**		**4th Quarter - 4/1 - 6/30**		
	Quarter - 1/1 - 3/31				
	Current Budget	**Variance**	**Actual**	**Current Budget**	**Variance**
TOTAL EXPENSES	**805,175**	**-**	**-**	**880,008**	**-**
NET INCOME	**84,548**	**-**	**-**	**69,865**	**-**

	NY CHARTER SCHOOL n				
Total Revenue	**889,723**	**-**	**-**	**949,873**	**-**
Total Expenses	**805,175**	**-**	**-**	**880,008**	**-**
Net Income	**84,548**	**-**	**-**	**69,865**	**-**
Actual Student Enrollment	**170**	**-**	**-**	**170**	**-**
	Quarter - 1/1 - 3/31				

	Quarter - 1/1 - 3/31		**4th Quarter - 4/1 - 6/30**		
***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**
ENROLLMENT - *School Districts Are Linked To Above Entries*					
NYC CHANCELLOR'S OFFICE	170	-	-	170	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-
TOTAL ENROLLMENT	**170**	**-**	**-**	**170**	**-**
REVENUE PER PUPIL	**5,234**	**-**	**-**	**5,587**	**-**
EXPENSES PER PUPIL	**4,736**	**-**	**-**	**5,177**	**-**

BROOKLYN EMERGING LEADERS ACADEMY CHARTE

Budget / Operating Plan

2018-19

Total Revenue	-	-	-	3,661,003	(3,661,003)	-	-	3,661,0
Total Expenses	-	-	-	3,373,847	3,373,847	-	-	3,373,8
Net Income	-	-	-	287,155	(287,155)	-	-	287,1
Actual Student Enrollment	-	-	-			-	-	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	2018-19 Per Pupil Rate	TOTALS AND VARIANCE ANALYSIS							
		Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Origin Budget -
REVENUE									
REVENUES FROM STATE SOURCES									
Per Pupil Revenue									
NYC CHANCELLOR'S OFFICE	15,307	-	-	-	2,602,190	(2,602,190)	-	-	2,602,1
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,307	-	-	-	2,602,190	(2,602,190)	-	-	2,602,1
Special Education Revenue		-	-	-	415,600	(415,600)	-	-	415,6
Grants									
Stimulus		-	-	-	-	-	-	-	
DYCD (Department of Youth and Community Development)		-	-	-	-	-	-	-	
Other		-	-	-	13,512	(13,512)	-	-	13,5
NYC DoE Rental Assistance		-	-	-	-	-	-	-	
Other		-	-	-	76,670	(76,670)	-	-	76,6
TOTAL REVENUE FROM STATE SOURCES		-	-	-	3,107,972	(3,107,972)	-	-	3,107,9
REVENUE FROM FEDERAL FUNDING									
IDEA Special Needs		-	-	-	16,520	(16,520)	-	-	16,5
Title I		-	-	-	73,248	(73,248)	-	-	73,2
Title Funding - Other		-	-	-	16,222	(16,222)	-	-	16,2
School Food Service (Free Lunch)		-	-	-	136,000	(136,000)	-	-	136,0
Grants									
Charter School Program (CSP) Planning & Implementation		-	-	-	205,000	(205,000)	-	-	205,0
Other		-	-	-	-	-	-	-	

	BROOKLYN EMERGING LEADERS ACADEMY CHARTE							
	Budget / Operating Plan							
	2018-19							
Total Revenue	-	-	-	3,661,003	(3,661,003)	-	-	3,661,0
Total Expenses	-	-	-	3,373,847	3,373,847	-	-	3,373,8
Net Income	-	-	-	287,155	(287,155)	-	-	287,1
Actual Student Enrollment	-	-	-			-	-	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	TOTALS AND VARIANCE ANALYSIS							
	Actual	**Current Budget (Current Quarter)**	**Actual vs. Current Budget**	**Current Budget - TY**	**Actual vs. Current Budget TY**	**Original Budget (Current Quarter)**	**Actual vs. Original Budget**	**Origina Budget -**
Other	-	-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	-	-	446,990	(446,990)	-	-	446,9
LOCAL and OTHER REVENUE								
Contributions and Donations	-	-	-	75,000	(75,000)	-	-	75,0
Fundraising	-	-	-	-	-	-	-	
Erate Reimbursement	-	-	-	31,041	(31,041)	-	-	31,0
Earnings on Investments	-	-	-	-	-	-	-	
Interest Income	-	-	-	-	-	-	-	
Food Service (Income from meals)	-	-	-	-	-	-	-	
Text Book	-	-	-	-	-	-	-	
OTHER	-	-	-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	-	-	106,041	(106,041)	-	-	106,0
TOTAL REVENUE	-	-	-	3,661,003	(3,661,003)	-	-	3,661,0

					BROOKLYN EMERGING LEADERS ACADEMY CHARTE				
					Budget / Operating Plan				
					2018-19				
Total Revenue		-	-	-	3,661,003	(3,661,003)	-	-	3,661,0
Total Expenses		-	-	-	3,373,847	3,373,847	-	-	3,373,8
Net Income		-	-	-	287,155	(287,155)	-	-	287,1
Actual Student Enrollment		-	-	-			-	-	
					TOTALS AND VARIANCE ANALYSIS				
***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**Actual**	**Current Budget (Current Quarter)**	**Actual vs. Current Budget**	**Current Budget - TY**	**Actual vs. Current Budget TY**	**Original Budget (Current Quarter)**	**Actual vs. Original Budget**	**Origin Budget -**
EXPENSES	Quarter 0								
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions								
Executive Management	-	-	-	-	156,000	156,000	-	-	156,0
Instructional Management	-	-	-	-	-	-	-	-	
Deans, Directors & Coordinators	-	-	-	-	308,920	308,920	-	-	308,9
CFO / Director of Finance	-	-	-	-	-	-	-	-	
Operation / Business Manager	-	-	-	-	78,000	78,000	-	-	78,0
Administrative Staff	-	-	-	-	55,120	55,120	-	-	55,1
TOTAL ADMINISTRATIVE STAFF	-	-	-	-	598,040	598,040	-	-	598,0
INSTRUCTIONAL PERSONNEL COSTS									
Teachers - Regular	-	-	-	-	657,172	657,172	-	-	657,1
Teachers - SPED	-	-	-	-	296,728	296,728	-	-	296,7
Substitute Teachers	-	-	-	-	-	-	-	-	
Teaching Assistants	-	-	-	-	-	-	-	-	
Specialty Teachers	-	-	-	-	283,720	283,720	-	-	283,7
Aides	-	-	-	-	-	-	-	-	
Therapists & Counselors	-	-	-	-	-	-	-	-	
Other	-	-	-	-	15,000	15,000	-	-	15,0
TOTAL INSTRUCTIONAL	-	-	-	-	1,252,620	1,252,620	-	-	1,252,6
NON-INSTRUCTIONAL PERSONNEL COSTS									
Nurse	-	-	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	-	-	
Security	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	-	-	1,850,660	1,850,660	-	-	1,850,6
PAYROLL TAXES AND BENEFITS									
Payroll Taxes		-	-	-	261,112	261,112	-	-	261,1
Fringe / Employee Benefits		-	-	-	257,414	257,414	-	-	257,4
Retirement / Pension		-	-	-	55,520	55,520	-	-	55,5
TOTAL PAYROLL TAXES AND BENEFITS		-	-	-	574,045	574,045	-	-	574,0
TOTAL PERSONNEL SERVICE COSTS	-	-	-	-	2,424,706	2,424,706	-	-	2,424,7

	BROOKLYN EMERGING LEADERS ACADEMY CHARTE							
	Budget / Operating Plan							
	2018-19							
Total Revenue	**-**	**-**	**-**	**3,661,003**	**(3,661,003)**	**-**	**-**	**3,661,0**
Total Expenses	**-**	**-**	**-**	**3,373,847**	**3,373,847**	**-**	**-**	**3,373,8**
Net Income	**-**	**-**	**-**	**287,155**	**(287,155)**	**-**	**-**	**287,1**
Actual Student Enrollment	**-**	**-**	**-**			**-**	**-**	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Actual**	**Current Budget (Current Quarter)**	**Actual vs. Current Budget**	**Current Budget - TY**	**Actual vs. Current Budget TY**	**Original Budget (Current Quarter)**	**Actual vs. Original Budget**	**Origina Budget -**
	TOTALS AND VARIANCE ANALYSIS							
CONTRACTED SERVICES								
Accounting / Audit	-	-	-	14,000	14,000	-	-	14,0
Legal	-	-	-	15,000	15,000	-	-	15,0
Management Company Fee	-	-	-	-	-	-	-	
Nurse Services	-	-	-	-	-	-	-	
Food Service / School Lunch	-	-	-	-	-	-	-	
Payroll Services	-	-	-	28,800	28,800	-	-	28,8
Special Ed Services	-	-	-	10,000	10,000	-	-	10,0
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	-	-	194,785	194,785	-	-	194,7
TOTAL CONTRACTED SERVICES	-	-	-	262,585	262,585	-	-	262,5

BROOKLYN EMERGING LEADERS ACADEMY CHARTE

Budget / Operating Plan

2018-19

Total Revenue	-	-	-	3,661,003	(3,661,003)	-	-	3,661,0
Total Expenses	-	-	-	3,373,847	3,373,847	-	-	3,373,8
Net Income	-	-	-	287,155	(287,155)	-	-	287,1
Actual Student Enrollment	-	-	-			-	-	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	TOTALS AND VARIANCE ANALYSIS							
	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Origina Budget -
SCHOOL OPERATIONS								
Board Expenses	-	-	-	5,000	5,000	-	-	5,0
Classroom / Teaching Supplies & Materials	-	-	-	70,040	70,040	-	-	70,0
Special Ed Supplies & Materials	-	-	-	-	-	-	-	
Textbooks / Workbooks	-	-	-	28,315	28,315	-	-	28,3
Supplies & Materials other	-	-	-	44,012	44,012	-	-	44,0
Equipment / Furniture	-	-	-	-	-	-	-	
Telephone	-	-	-	27,977	27,977	-	-	27,9
Technology	-	-	-	4,000	4,000	-	-	4,0
Student Testing & Assessment	-	-	-	23,000	23,000	-	-	23,0
Field Trips	-	-	-	17,000	17,000	-	-	17,0
Transportation (student)	-	-	-	-	-	-	-	
Student Services - other	-	-	-	9,100	9,100	-	-	9,1
Office Expense	-	-	-	61,000	61,000	-	-	61,0
Staff Development	-	-	-	60,500	60,500	-	-	60,5
Staff Recruitment	-	-	-	5,780	5,780	-	-	5,7
Student Recruitment / Marketing	-	-	-	20,000	20,000	-	-	20,0
School Meals / Lunch	-	-	-	172,000	172,000	-	-	172,0
Travel (Staff)	-	-	-	11,000	11,000	-	-	11,0
Fundraising	-	-	-	-	-	-	-	
Other	-	-	-	1,500	1,500	-	-	1,5
TOTAL SCHOOL OPERATIONS	-	-	-	560,224	560,224	-	-	560,2
FACILITY OPERATION & MAINTENANCE								
Insurance	-	-	-	42,500	42,500	-	-	42,5
Janitorial	-	-	-	-	-	-	-	
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	-	-	
Repairs & Maintenance	-	-	-	23,000	23,000	-	-	23,0
Equipment / Furniture	-	-	-	-	-	-	-	
Security	-	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	65,500	65,500	-	-	65,5
DEPRECIATION & AMORTIZATION	-	-	-	60,833	60,833	-	-	60,8
RESERVES / CONTINGENCY	-	-	-	-	-	-	-	
DEFERRED RENT								

					BROOKLYN EMERGING LEADERS ACADEMY CHARTE			
					Budget / Operating Plan			
					2018-19			
Total Revenue	-	-	-	3,661,003	(3,661,003)	-	-	3,661,0
Total Expenses	-	-	-	3,373,847	3,373,847	-	-	3,373,8
Net Income	-	-	-	287,155	(287,155)	-	-	287,1
Actual Student Enrollment	-	-	-			-	-	

*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Origina Budget -
	TOTALS AND VARIANCE ANALYSIS							
TOTAL EXPENSES	-	-	-	3,373,847	3,373,847	-	-	3,373,8
NET INCOME	-	-	-	287,155	(287,155)	-	-	287,1

BROOKLYN EMERGING LEADERS ACADEMY CHARTE

Budget / Operating Plan

					2018-19			
Total Revenue	-	-	-	3,661,003	(3,661,003)	-	-	3,661,0
Total Expenses	-	-	-	3,373,847	3,373,847	-	-	3,373,8
Net Income	-	-	-	287,155	(287,155)	-	-	287,1
Actual Student Enrollment	-	-	-			-	-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Origin Budget -
ENROLLMENT - *School Districts Are Linked To Above Entries*	*** Enrollment Data Based on Last Actual Quarter Completed**							
NYC CHANCELLOR'S OFFICE	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
-	-	-	-			-	-	
ALL OTHER School Districts: (Count = 0)	-	-	-			-	-	
TOTAL ENROLLMENT	-	-	-			-	-	
REVENUE PER PUPIL	-	-	-			-	-	
EXPENSES PER PUPIL	-	-	-			-	-	

SCHOOL			
Total Revenue	**(3,661,003)**	**-**	**-**
Total Expenses	**3,373,847**	**-**	**-**
Net Income	**(287,155)**	**-**	**-**
Actual Student Enrollment		**-**	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY**	**Actual CY vs. Actual PY**
REVENUE				
REVENUES FROM STATE SOURCES	2018-19			
Per Pupil Revenue	Per Pupil Rate			
NYC CHANCELLOR'S OFFICE	15,307	(2,602,190)	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,307	(2,602,190)	-	-
Special Education Revenue		(415,600)	-	-
Grants				
Stimulus		-	-	-
DYCD (Department of Youth and Community Development)		-	-	-
Other		(13,512)	-	-
NYC DoE Rental Assistance		-	-	-
Other		(76,670)	-	-
TOTAL REVENUE FROM STATE SOURCES		(3,107,972)	-	-
REVENUE FROM FEDERAL FUNDING				
IDEA Special Needs		(16,520)	-	-
Title I		(73,248)	-	-
Title Funding - Other		(16,222)	-	-
School Food Service (Free Lunch)		(136,000)	-	-
Grants				
Charter School Program (CSP) Planning & Implementation		(205,000)	-	-
Other		-	-	-

SCHOOL			
Total Revenue	**(3,661,003)**	**-**	**-**
Total Expenses	**3,373,847**	**-**	**-**
Net Income	**(287,155)**	**-**	**-**
Actual Student Enrollment		**-**	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY**	**Actual CY vs. Actual PY**
Other	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	(446,990)	-	-
LOCAL and OTHER REVENUE			
Contributions and Donations	(75,000)	-	-
Fundraising	-	-	-
Erate Reimbursement	(31,041)	-	-
Earnings on Investments	-	-	-
Interest Income	-	-	-
Food Service (Income from meals)	-	-	-
Text Book	-	-	-
OTHER	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	(106,041)	-	-
TOTAL REVENUE	**(3,661,003)**	**-**	**-**

SCHOOL			
Total Revenue	**(3,661,003)**	**-**	**-**
Total Expenses	**3,373,847**	**-**	**-**
Net Income	**(287,155)**	**-**	**-**
Actual Student Enrollment		**-**	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY**	**Actual CY vs. Actual PY**
EXPENSES	Quarter 0			
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions			
Executive Management	-	156,000	-	-
Instructional Management	-	-	-	-
Deans, Directors & Coordinators	-	308,920	-	-
CFO / Director of Finance	-	-	-	-
Operation / Business Manager	-	78,000	-	-
Administrative Staff	-	55,120	-	-
TOTAL ADMINISTRATIVE STAFF	-	598,040	-	-
INSTRUCTIONAL PERSONNEL COSTS				
Teachers - Regular	-	657,172	-	-
Teachers - SPED	-	296,728	-	-
Substitute Teachers	-	-	-	-
Teaching Assistants	-	-	-	-
Specialty Teachers	-	283,720	-	-
Aides	-	-	-	-
Therapists & Counselors	-	-	-	-
Other	-	15,000	-	-
TOTAL INSTRUCTIONAL	-	1,252,620	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS				
Nurse	-	-	-	-
Librarian	-	-	-	-
Custodian	-	-	-	-
Security	-	-	-	-
Other	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	1,850,660	-	-
PAYROLL TAXES AND BENEFITS				
Payroll Taxes		261,112	-	-
Fringe / Employee Benefits		257,414	-	-
Retirement / Pension		55,520	-	-
TOTAL PAYROLL TAXES AND BENEFITS		574,045	-	-
TOTAL PERSONNEL SERVICE COSTS	-	2,424,706	-	-

SCHOOL			
Total Revenue	**(3,661,003)**	**-**	**-**
Total Expenses	**3,373,847**	**-**	**-**
Net Income	**(287,155)**	**-**	**-**
Actual Student Enrollment		**-**	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**SCHOOL** **Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY**	**Actual CY vs. Actual PY**
CONTRACTED SERVICES			
Accounting / Audit	14,000	-	-
Legal	15,000	-	-
Management Company Fee	-	-	-
Nurse Services	-	-	-
Food Service / School Lunch	-	-	-
Payroll Services	28,800	-	-
Special Ed Services	10,000	-	-
Titlement Services (i.e. Title I)	-	-	-
Other Purchased / Professional / Consulting	194,785	-	-
TOTAL CONTRACTED SERVICES	262,585	-	-

	SCHOOL		
Total Revenue	**(3,661,003)**	**-**	**-**
Total Expenses	**3,373,847**	**-**	**-**
Net Income	**(287,155)**	**-**	**-**
Actual Student Enrollment		**-**	
***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY**	**Actual CY vs. Actual PY**
SCHOOL OPERATIONS			
Board Expenses	5,000	-	-
Classroom / Teaching Supplies & Materials	70,040	-	-
Special Ed Supplies & Materials	-	-	-
Textbooks / Workbooks	28,315	-	-
Supplies & Materials other	44,012	-	-
Equipment / Furniture	-	-	-
Telephone	27,977	-	-
Technology	4,000	-	-
Student Testing & Assessment	23,000	-	-
Field Trips	17,000	-	-
Transportation (student)	-	-	-
Student Services - other	9,100	-	-
Office Expense	61,000	-	-
Staff Development	60,500	-	-
Staff Recruitment	5,780	-	-
Student Recruitment / Marketing	20,000	-	-
School Meals / Lunch	172,000	-	-
Travel (Staff)	11,000	-	-
Fundraising	-	-	-
Other	1,500	-	-
TOTAL SCHOOL OPERATIONS	560,224	-	-
FACILITY OPERATION & MAINTENANCE			
Insurance	42,500	-	-
Janitorial	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-
Repairs & Maintenance	23,000	-	-
Equipment / Furniture	-	-	-
Security	-	-	-
Utilities	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	65,500	-	-
DEPRECIATION & AMORTIZATION	60,833	-	-
RESERVES / CONTINGENCY	-	-	-
DEFERRED RENT			

	SCHOOL		
	SCHOOL		
Total Revenue	(3,661,003)	-	-
Total Expenses	3,373,847	-	-
Net Income	(287,155)	-	-
Actual Student Enrollment		-	

*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
TOTAL EXPENSES	3,373,847	-	-
NET INCOME	(287,155)	-	-

SCHOOL	
	-
	-
	-

Total Revenue	**(3,661,003)**	**-**	**-**
Total Expenses	**3,373,847**	**-**	**-**
Net Income	**(287,155)**	**-**	**-**
Actual Student Enrollment		**-**	

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY**	**Actual CY vs. Actual PY**
ENROLLMENT - *School Districts Are Linked To Above Entries*			
NYC CHANCELLOR'S OFFICE		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
ALL OTHER School Districts: (Count = 0)		-	-
TOTAL ENROLLMENT		**-**	**-**
REVENUE PER PUPIL		**-**	**-**
EXPENSES PER PUPIL		**-**	**-**

Annual Report Requirement

for SUNY Authorized Charter Schools

BROOKLYN EMERGING LEADERS ACADEMY CHARTER SCHOOL

2018-19

Administrative expenditures per pupil:	$0.00
Per NYS Statute	Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

SUNY Charter Schools Institute
The State University of New York

FILING FOR SCHOOL YEAR: _____

DATE RECEIVED: ____

DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: Brooklyn Emerging Leaders Academy Charter School
2. Trustee's name (print): Annette Knuckle
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Board member
4. Home [redacted]
5. Busine[redacted]
6. Daytim[redacted]
7. E-mail: [redacted]
8. Is Trustee an employee of the education corporation? ____Yes. __X__No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

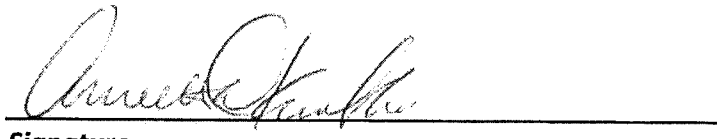
   _____

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				



Signature

1/8/18

Date

Form Revised November 16, 2015

SUNY Charter Schools Institute
The State University of New York

FILING FOR SCHOOL YEAR: _____

DATE RECEIVED: _____

DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: Brooklyn Emerging Leaders Academy Charter School

2. Trustee's name (print): Brenda Canty

3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Board member

4. Home ad[redacted]

5. Business[redacted]

6. Daytime[redacted]

7. E-mail: [redacted]

8. Is Trustee an employee of the education corporation? ____Yes. __X__No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

_____

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	NONE *Please write "None" if applicable. Do not leave this space blank.*		

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write* "*None*."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
		NONE		

Please write "None" if applicable. Do not leave this space blank.

Brenda Canty
Signature

12/27/2017
Date

Form Revised November 16, 2015

SUNY Charter Schools Institute
The State University of New York

FILING FOR SCHOOL YEAR: _____

DATE RECEIVED: _____

DISCLOSURE OF FINANCIAL INTEREST BY A NOT-FOR-PROFIT CHARTER SCHOOL EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: Brooklyn Emerging Leaders Academy Charter School
2. Trustee's name (print): Ebette Fortune
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Board member
4. Home ad[redacted]
5. Business [redacted]
6. Daytime [redacted]
7. E-mai[redacted]
8. Is Trustee an employee of the education corporation? ____Yes. __X__No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

   _____

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	None *Please write "None" if applicable. Do not leave this space blank.*		

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
	None			
	Please write "None" if applicable. Do not leave this space blank.			

Elvetta Fortune
Signature

12-27-17
Date

Form Revised November 16, 2015

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Michael Carrera
   Home Addre[redacted]
   Business Nar
   Home teleph
   Work telepho
   E-mail addre

3. A brief educational and employment history (you may attach a resume):
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☑ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   ☑ Does not apply to me. ☐ Yes

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. ☑ Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   ☑ Does not apply to me. ☐ Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. ☑ I / we do not know any such trustees. ☐ Yes,

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
   ☑ I / we do not know any such employees. ☐ Yes,

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. ☑ I / we do not know any such persons. ☐ Yes,

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ I / we do not anticipate conducting any such business. ☐ Yes,

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
   ☑ Not applicable because the education corporation does not contact with a management company or charter management organization.
   ☐ I / we do not know any such persons.
   ☐ Yes,

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☑ N/A. ☐ I / we have no such interest. ☐ Yes,

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ N/A. ☐ I / we or my family do not anticipate conducting any such business. ☐ Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. ☑ Does not apply to me, my spouse or family. ☐ Yes, .

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. ☑ None. ☐ Yes, .

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.
    a. I would approach the board member to ascertain the facts, and if a trustee was working for their own benefit I would bring the issue to the attention of the Board Chair and/or appropriate committee.

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☑ I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Michael Carrera, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Brooklyn Emerging Leaders Academy Charter High School is true and correct in every respect.

Signature _____ Date 1/12/16

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: **Nicole Charette**

3. A brief educational and employment history (you may attach a resume): **Resume attached.**

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☒ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   ☒ Does not apply to me. ☐ Yes,

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. ☒ Does not apply to me. ☐ Yes,

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   ☒ Does not apply to me. ☐ Yes,

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. ☒ I / we do not know any such trustees. ☐ Yes,

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
   ☐ I / we do not know any such employees. ☒ Yes, Shannon Riley and I are 2nd cousins.

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. ☒ I / we do not know any such persons. ☐ Yes, .

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. ☒ I / we do not anticipate conducting any such business. ☐ Yes, .

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
    ☐ Not applicable because the education corporation does not contact with a management company or charter management organization.
    ☒ I / we do not know any such persons.
    ☐ Yes, .

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☒ N/A. ☐ I / we have no such interest. ☐ Yes, .

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☒ N/A. ☐ I / we or my family do not anticipate conducting any such business. ☐ Yes, .

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. ☒ Does not apply to me, my spouse or family. ☐ Yes, .

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. ☒ None. ☐ Yes, .

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer. **I would contact the Authorizer, report my suspicions, and file a formal complaint.**

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☒ I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Nicole Charette, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the **Brooklyn Emerging Leaders Academy Charter High School** is true and correct in every respect.

Signature

3-22-16
Date

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Alma Mends
   Home Addres[redacted]
   Busihess Nam
   Home telepho
   Work telepho
   E-mail addres

3. A brief educational and employment history (you may attach a resume): X
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. X I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   X Does not apply to me. ☐ Yes, .

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. X Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   X Does not apply to me. ☐ Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. X I / we do not know any such trustees. ☐ Yes, .

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
X I / we do not know any such employees. ☐ Yes, .

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. X I / we do not know any such persons. ☐ Yes, .

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. X I / we do not anticipate conducting any such business. ☐ Yes, .

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
☐ Not applicable because the education corporation does not contact with a management company or charter management organization.
X I / we do not know any such persons.
☐ Yes, .

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☐ N/A. X I / we have no such interest. ☐ Yes, .

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☐ N/A. X I / we or my family do not anticipate conducting any such business.
☐ Yes, .

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. X Does not apply to me, my spouse or family. ☐ Yes,

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. X None. ☐ Yes,

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer. – I would raise this board officially to the board chairs and the board and support necessary actions to resolve amongst the board.

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). X I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review. N/A

Certification

I, Alma Mends, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Brooklyn Emerging Leaders Academy (BELA) is true and correct in every respect.

Signature

2/12/2014

Date

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Anastasia (Stacy) Dubov
   Home Add [redacted]
   Business N
   Home tele
   Work tele
   E-mail add

3. A brief educational and employment history (you may attach a resume):
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. X I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   X Does not apply to me. ☐ Yes

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. X Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   X Does not apply to me. ☐ Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. X I / we do not know any such trustees. ☐ Yes,

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
X I / we do not know any such employees. ☐ Yes,

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. X I / we do not know any such persons. ☐ Yes,

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. X I / we do not anticipate conducting any such business. ☐ Yes,

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
X Not applicable because the education corporation does not contact with a management company or charter management organization.
☐ I / we do not know any such persons.
☐ Yes,

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. X N/A. ☐ I / we have no such interest. ☐ Yes,

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. X N/A. ☐ I / we or my family do not anticipate conducting any such business.
☐ Yes,.

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. X Does not apply to me, my spouse or family. ☐ Yes, .

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. X None. ☐ Yes,.

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.
    a. I would raise the matter to the attention of the board and request the appropriate action be taken.

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). X I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Anastasia Dubov, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Brooklyn Emerging Leaders Academy Charter High School is true and correct in every respect.

Signature _____ Date 1/4/16

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Andre McKenzie, Ed.D.
   Home Addre[redacted]
   Business Nan
   Home teleph
   Work telephc
   E-mail addre

3. A brief educational and employment history (you may attach a resume):
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☒ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   ☐ Does not apply to me. ☒ Yes, I currently serve on the board of Nalene, Inc., a non-profit, youth development organization whose primary mission is to provide inclusive and comprehensive after-school programs for children and youth of Maseru, Lesotho, many of whom have been orphaned and affected by HIV/AIDS. I also serve on the Board of Trustees for St. Francis Preparatory School, Fresh Meadows (Queens), NY.

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. ☒ Does not apply to me. ☐ Yes,

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   ☒ Does not apply to me. ☐ Yes,

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. ☒ I / we do not know any such trustees. ☐ Yes, .

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
   ☒ I / we do not know any such employees. ☐ Yes, .

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. ☒ I / we do not know any such persons. ☐ Yes, .

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. ☒ I / we do not anticipate conducting any such business. ☐ Yes, .

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
   ☐ Not applicable because the education corporation does not contact with a management company or charter management organization.
   ☒ I / we do not know any such persons.
   ☐ Yes, .

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☐ N/A. ☐ I / we have no such interest. ☐ Yes, .

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☐ N/A. ☒ I / we or my family do not anticipate conducting any such business. ☐ Yes, .

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. ☒ Does not apply to me, my spouse or family. ☐ Yes, .

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. ☒ None. ☐ Yes, .

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.
    a. I would speak directly with the board member to find out indeed if he/she is involved in any potential conflicts. If confirmed, I would being the matter to the attention of the board and seek resolution of the issue (i.e., removal/resignation of said board member or his/her cessation of involvement in conflict of interest activities/organizations).

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☒ I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, André McKenzie, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Brooklyn Emerging Leaders Academy Charter High School is true and correct in every respect.

Signature

January 16, 2016
Date

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Carrie Diane Nathaniel [redacted]
   Home Address: [redacted]
   Business Name [redacted]
   Home telephor [redacted]
   Work telephon [redacted]
   E-mail address: [redacted]

3. A brief educational and employment history (you may attach a resume):
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☑ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   ☑ Does not apply to me. ☐ Yes, .

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. ☑ Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   ☑ Does not apply to me. ☐ Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. ☑ I / we do not know any such trustees. ☐ Yes,

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
☑ I / we do not know any such employees. ☐ Yes,

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. ☑ I / we do not know any such persons. ☐ Yes,

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ I / we do not anticipate conducting any such business. ☐ Yes,

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
☐ Not applicable because the education corporation does not contact with a management company or charter management organization.
☑ I / we do not know any such persons.
☐ Yes,

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☑ N/A. ☐ I / we have no such interest. ☐ Yes,

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ N/A. ☐ I / we or my family do not anticipate conducting any such business. ☐ Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. [✓] Does not apply to me, my spouse or family. [ ] Yes, .

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. [✓] None. [ ] Yes, .

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.

Notifying Board Members to address the issue as a board.

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). [✓] I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Carrie Diane Ta certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the ~~(insert name of education corporation)~~ Brooklyn Emerging Leaders Academy is true and correct in every respect.

Carrie Diane Ta
Signature

1/12/2016
Date

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Keara Small
   Home Address [redacted]
   Business Name
   Home telephon
   Work telephon
   E-mail address

3. A brief educational and employment history (you may attach a resume):
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☑ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   ☑ Does not apply to me. ☐ Yes, .

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. ☑ Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   ☑ Does not apply to me. ☐ Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. ☑ I / we do not know any such trustees. ☐ Yes,

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
☑ I / we do not know any such employees. ☐ Yes,

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. ☑ I / we do not know any such persons. ☐ Yes,

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ I / we do not anticipate conducting any such business. ☐ Yes,

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
☑ Not applicable because the education corporation does not contact with a management company or charter management organization.
☐ I / we do not know any such persons.
☐ Yes,

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☑ N/A. ☐ I / we have no such interest. ☐ Yes,

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ N/A. ☐ I / we or my family do not anticipate conducting any such business. ☐ Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. ☑ Does not apply to me, my spouse or family. ☐ Yes, .

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. ☑ None. ☐ Yes, .

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.
    a. If I thought this was happening, I would bring the issue to the attention of the Chair of the Board to further investigate. I am committed to making sure that the board is working in the best interest of the school.

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☑ I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Keara Small, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Brooklyn Emerging Leaders Academy Charter High School is true and correct in every respect.

Keara Small — January 12 2016

Signature — Date

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Michael Lackwood
   Home Address [redacted]
   Business Name
   Home telepho
   Work telephor
   E-mail address

3. A brief educational and employment history (you may attach a resume):
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. X I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   X Does not apply to me. ☐ Yes

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. X Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   X Does not apply to me. ☐ Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. X I / we do not know any such trustees. ☐ Yes,

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
   X I / we do not know any such employees. ☐ Yes,

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. X I / we do not know any such persons. ☐ Yes,

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. X I / we do not anticipate conducting any such business. ☐ Yes,

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
    X Not applicable because the education corporation does not contact with a management company or charter management organization.
    ☐ I / we do not know any such persons.
    ☐ Yes,

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. X N/A. ☐ I / we have no such interest. ☐ Yes,

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. X N/A. ☐ I / we or my family do not anticipate conducting any such business.
    ☐ Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. X Does not apply to me, my spouse or family. ☐ Yes,

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. X None. ☐ Yes,

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.
    a. I would talk with this person to further investigate and then would bring the issue to the attention of the entire board.

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). X I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Michael Lockwood, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Brooklyn Emerging Leaders Academy Charter High School is true and correct in every respect.

Signature

1/14/16
Date

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Tiffany Rothenberg
   Home Addres[redacted]
   Business Nam
   Home teleph
   Work telephc
   E-mail addres

3. A brief educational and employment history (you may attach a resume):
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☑ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   ☐ Does not apply to me. ☑ Yes, Junior Board Member of the Women's Prison Association

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. ☑ Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
   ☑ Does not apply to me. ☐ Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. ☑ I / we do not know any such trustees. ☐ Yes,

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
☑ I / we do not know any such employees. ☐ Yes,

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. ☑ I / we do not know any such persons. ☐ Yes,

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ I / we do not anticipate conducting any such business. ☐ Yes,

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
☑ Not applicable because the education corporation does not contact with a management company or charter management organization.
☐ I / we do not know any such persons.
☐ Yes,

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☑ N/A. ☐ I / we have no such interest. ☐ Yes,

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ N/A. ☐ I / we or my family do not anticipate conducting any such business. ☐ Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. ☑ Does not apply to me, my spouse or family. ☐ Yes, .

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. ☑ None. ☐ Yes, .

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.
    a. I would speak individually with the member or members that may be working for their own benefit and if this is the case I would bring the matter to the attention of the board.

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☑ I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Tiffany Rothenberg, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Brooklyn Emerging Leaders Academy Charter High School is true and correct in every respect.

Signature _____ Date 1/12/16

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Request for Information from
Prospective Charter School Education Corporation Trustee
FORM

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
   Brooklyn Emerging Leaders Academy Charter High School

2. Full name: Sister Janet Kinney, CSJ
   [redacted]

3. A brief educational and employment history (you may attach a resume):
   X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☑ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).
   ☐ Does not apply to me. ☑ Yes, I am the Vice Chair and Member of the Board of Trustees of Sacred Heart Academy, Hempstead, NY, an all-girls Catholic High School, and have been a member since September 2011. I also chair the Physical Plant/Facilities Committee and recently oversaw the construction of a $5 million facility expansion. I believe that this experience, along with my extensive experience as Executive Director of Providence House, Inc., a nonprofit organization providing housing and services based in Bedford Stuyvesant, Brooklyn, as well as being Chair of Maria Regina Residence, a skilled nursing home, have provided me with a wealth of administrative skills and professional contacts that would be beneficial to this charter school.

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. ☑ Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board

member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.

☒ Does not apply to me. ☐ Yes,

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. ☑ I / we do not know any such trustees. ☐ Yes,

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
☑ I / we do not know any such employees. ☐ Yes,

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. ☑ I / we do not know any such persons. ☐ Yes,

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ I / we do not anticipate conducting any such business. ☐ Yes,

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
☑ Not applicable because the education corporation does not contact with a management company or charter management organization.
☐ I / we do not know any such persons.
☐ Yes,

13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☑ N/A. ☐ I / we have no such interest. ☐ Yes,

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☑ N/A. ☐ I / we or my family do not anticipate conducting any such business. ☐ Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. ☑ Does not apply to me, my spouse or family. ☐ Yes, .

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. ☑ None. ☐ Yes, .

17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.
    a. I believe that situation would have to be raised and closely reviewed by all members of the board to determine the level of conflict between their personal interests and the school interests. At that time appropriate action should be taken up to and including removal from the board.

Other

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☑ I affirm.

19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Sister Janet Kinney, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Brooklyn Emerging Leaders Academy Charter High School is true and correct in every respect.

Signature

Date 1/12/16

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
41 State Street, Suite 700
Albany, New York 12207
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)

Entry 8 BOT Table

Created: 07/24/2018 • Last updated: 07/30/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Andre McKenzie [redacted]	Chair	External Affairs	Yes	1	08/27/2017	07/22/2019	12
2	Sister Janet Kinney [redacted]	Trustee/Member	Governance	Yes	1	08/27/2017	06/25/2018	5 or less
3	Diane Nathaniel [redacted]	Secretary	Academic	Yes	1	08/27/2017	07/22/2019	11
4	Michael Lackwood [redacted]	Treasurer	Finance	Yes	1	08/27/2017	07/22/2019	8
5	Stacy Dubov stacy@belahs.org	Trustee/Member	Finance	Yes	1	08/27/2017	07/22/2019	10
6	Alma Mends [redacted]	Trustee/Member	Governance	Yes	1	08/27/2017	07/22/2019	10
7	Nicole Charette [redacted]	Trustee/Member	Academic	Yes	1	08/27/2017	07/22/2019	9
8	Keara Smalls	Trustee/M	External	Yes	1	08/27/20	06/25/20	5 or less

	[redacted]	ember	Affairs			17	18	
9	Brenda Canty [redacted]	Trustee/Member	External Affairs	Yes		01/22/2018	01/22/2020	5 or less

1a. Are there more that 9 members of the Board of Trustees? Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
10	Ebette Fortune [redacted]	Trustee/Member	Governance	Yes		01/22/2018	01/22/2020	5 or less
11	Annette Knuckle [redacted]	Trustee/Member	External Affairs	Yes		01/22/2018	01/22/2020	6
12	Tiffany Rothenberg [redacted]	Vice Chair	Governance			08/27/2017	12/02/2017	6
13	Michael Carrera [redacted]	Trustee/Member		Yes		08/27/2017	12/02/2017	5 or less
14								
15								

1c. Are there more that 15 members of the Board of Trustees?	No
2. Total number of members on June 30, 2018	11
3. Total number of members joining the Board during the 2017-18 school year	3
4. Total number of members departing the Board during the 2017-18 school year	2
5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes	13
6. Number of Board meetings conducted during the 2017-18 School Year	12
7. Number of Board meetings scheduled for the coming 2018-19 school year	12

Thank you.

Entry 10 Enrollment and Retention of Special Populations

Created: 07/28/2018 • Last updated: 07/30/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

BROOKLYN EMERGING LEADERS ACAD CS (SUNY TRUSTEES)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	1. Visited all middle schools in Brooklyn and distributed marketing materials 1. Partnered with CSD16 middle schools to host after school computer science elective 3. Hosted 6 open house events 4. Participated in district, borough and citywide student recruitment fairs. 5. Distributed materials and presented at community board meetings 6. Distributed recruitment materials and presented at CSD 16 housing developments	1. Visited all middle schools in Brooklyn and distributed marketing materials 1. Partnered with CSD16 middle schools to host after school computer science elective 3. Hosted 6 open house events 4. Participated in district, borough and citywide student recruitment fairs. 5. Distributed materials and presented at community board meetings 6. Distributed recruitment materials and presented at CSD 16 housing developments
English Language Learners	1. Recruitment materials available in Spanish 2. Spanish speaking staff member supports recruitment efforts 3. Application is available in multiple languages 4. Meetings with Brooklyn ACS supervisors re: BELA program	1. Recruitment materials available in Spanish 2. Spanish speaking staff member supports recruitment efforts 3. Application is available in multiple languages 4. Meetings with Brooklyn ACS supervisors re: BELA program
Students with Disabilities	1. Recruitment materials indicate special education services offered 2. 1:1 meeting with middle school guidance counselors about special education program meetings with Brooklyn ACS supervisors re: BELA program 3. CSE meetings meetings re: BELA program	1. Recruitment materials indicate special education services offered 2. 1:1 meeting with middle school guidance counselors about special education program meetings with Brooklyn ACS supervisors re: BELA program 3. CSE meetings meetings re: BELA program

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	1. Small class size 2. Pull out program 3. Family meetings every 6 weeks 4. Research based social and emotional curriculum 5. Robust student support team	1. Small class size 2. Pull out program 3. Family meetings every 6 weeks 4. Research based social and emotional curriculum 5. Robust student support team
English Language Learners	1. Small class size 2. Pull out program 3. Family meetings every 6 weeks 4. Research based social and emotional curriculum	1. Small class size 2. Pull out program 3. Family meetings every 6 weeks 4. Research based social and emotional curriculum
Students with Disabilities	1. Two sections of integrated co-teaching 2. Small class size 3. Family meetings every 6 weeks 4. Research based social and emotional curriculum 5. Robust student support team	1. Two sections of integrated co-teaching 2. Small class size 3. Family meetings every 6 weeks 4. Research based social and emotional curriculum 5. Robust student support team

Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/24/2018 • Last updated: 07/30/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 – 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 – 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/3018
	9	0	0	1	10

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 – 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 – 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
	4	0	0	0	4

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable

Thank you

Brooklyn Emerging Leaders Academy 2018-2019 Calendar

July 2018

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Observed Holidays

Calendar Key

Important Dates

August

August 14-16: New Student Summer Institute

August 27: First Day of School

September

September 3: Labor Day (no school for staff/students)

October

October 8: BELA Wellness Day (no school for staff/students)

October 9: Staff Professional Development (no school for students)

October 11-12: Trimester 1 Family Conferences (Progress Report Card)

November

November 19-23: Thanksgiving Break

November 26: Staff Professional Development (no school for students)

November 28: Trimester 1 Report Card

December

December 24-31: Winter Break

January

January 1-4: Winter Break

January 7: Staff Professional Development (no school for students)

January 12: Saturday Regents Prep

January 19: Saturday Regents Prep

January 21: Martin Luther King Jr. Day (no school for staff/students)

January 21-25: January Regents Week

January 31: Trimester 2 Family Conferences (Progress Report Card)

February

February 1: Trimester 2 Family Conferences (Progress Report Card)

February 18-22: Mid Winter Break

February 25: Staff Professional Development Day (no school for students)

March

March 18: Staff Professional Development Day (no school for students)

March 20: Trimester 2 Report Card

April

April 19-26: Spring Recess (no school for staff/students)

April 29: Staff Professional Development Day (no school for students)

May

May 16-17: Trimester 3 Family Conferences (Progress Report Card)

May 27: Memorial Day (no school for staff/students)

June

June Regents: TBD

Sept 3: Labor Day
Nov 19-26: Thanksgiving Break
Dec 24-Jan 7: Holiday Break
Jan 21: Martin Luther King Jr. Day
Feb 18-22: Mid Winter Break
Apr 19-29: Spring Recess
May 27: Memorial Day

= Holidays
= Professional Development
= New Student Summer I
= Family Conferences
= Saturday Regents Acad.
= Last Day of School
= New Trimester
= Regents Exams

Instructional Days

Start Date = Monday, August 27th
Last Day = Wednesday, June 26th
Total Instructional Days = 182 days

June TBD: BELA Success Portfolios
June 26: Last Day of School for STUDENT S (Final Report Card and Transcript)